

## **PRIVACY POLICY**

Privacy is of great concern to **ALTER TECHNOLOGY TÜV NORD S.A.U.** and we want to maintain an open and transparent attitude in dealing with your personal data.

Therefore, we have a policy that stipulates how your personal data must be processed and protected.

### **Who is the responsible of processing your data?**

**ALTER TECHNOLOGY TÜV NORD S.A.U. | CIF: A41990490 | Address: CALLE TOMAS ALBA EDISON N° 4 PCT CARTUJA 41092 SEVILLA SEVILLA**

**E-mail: [gdpr@altertechnology.com](mailto:gdpr@altertechnology.com)**

### **For what purpose do we process your personal data?**

In ALTER TECHNOLOGY TÜV NORD S.A.U. we process the information that concerned people provide to make the administrative, accounting and fiscal management of requested services as well as send commercial communications about our products and services.

### **How long will we keep your data?**

Your data will be kept while we maintain the business relationship, and where appropriate, during the years required to fulfil applicable legal obligations.

### **What is the legitimacy of your data processing?**

The legal basis for your data processing is:

- The performance of a contract: provision of requested services.
- The interested party's consent: the sending of commercial communications.

### **Which recipients will your data be communicated?**

Your data will only be communicated to third-party for which we have your consent o to comply with legal obligations.

### **Data transfers to third countries.**

Data transfers to third countries are not provided.

### **What are your rights when you provide your data?**

Everyone has the right to obtain confirmation about the processing of personal data concerning or not in ALTER TECHNOLOGY TÜV NORD S.A.U.

People concerned have the right to access their personal data and to request the modification if they were incorrect or, where appropriate, to request cancellation if they are no longer required for which they were collected. Under certain circumstances, users could request the limitation of the processing of data. In this case, we will only keep them for the exercise or defence of claims.

Under certain circumstances, and for reasons relating to their particular situation, users might be able to object the processing of data. In this case, ALTER TECHNOLOGY TÜV NORD S.A.U. will stop the processing of data, unless for legitimate compelling reasons or the exercise or defence of claims.

Users may exercise their rights as follows: contacting at the e-mail address of the above processing responsible attaching a copy of their National Identity Document or appropriate identification document.

If we have your consent for any particular purpose, you have the right to withdraw your consent at any time, without affecting the lawfulness of the processing based on the prior consent. In the case you feel your rights infringed regarding the protection of personal data, you may submit a complaint to the appropriate data protection supervisory authority through the website [www.aepd.es](http://www.aepd.es)

**How have we collected your data?**

Personal data processed in ALTER TECHNOLOGY TÜV NORD S.A.U. have been directly provided by the concerned party.

The categories of processed data are:

- Identifying data.
- Postal and email addresses.
- Business information.